

Agreement for subcontracting

(Processing, preparation, storage)

Customer (commissioning company):

First and last name / name of company	Contact person/person in charge
Zip code, city, street, house number	

Subcontractor:

First and last name / name of company	Contact person/person in charge
Zip code, city, street, house number	

The customer commissions the subcontractor to process/prepare/store the delivered raw materials or products according to his instructions.

Operations, which are contracted out:

General requirements:

The provisions of the Guideline of the "Codex Alimentarius Austriacus" on GMO-free food production and labeling, as amended in short GMO-free...GeneticallyModifiedOrganism-free according to the codex-guideline) must be complied with. The customer informs the subcontractor about these requirements. This agreement shall apply from the date of signature and is concluded for an indefinite period of time. The termination of the agreement must be announced by the customer during the following inspection at the latest. A copy of the signed agreement must be available at both contracting parties as well as at agroVet GmbH.

Requirements for the subcontractor:

For subcontracted operations only the agricultural raw materials/ingredients, processing aids and additives (excluding water and salt) delivered by the customer may be used.

The subcontractor will take measures to prevent any mix-up with genetically modified organisms or products that do not comply with the Guideline of the "Codex Alimentarius Austriacus" on GMO-free food production and labeling, as amended, from the acceptance of goods to processing and delivery to the customer. The separation must be clearly identifiable by a third party at any time. The work steps must be done for the whole batch without interruptions and separately or at different times from conventional products.

A production protocol with the following content is available at the subcontractor's company to be reviewed at any time by agroVet GmbH:

- Supplier, type, quantity and date of the delivered agricultural raw materials/ingredients, processing aids and additives
- recipe Type, quantity and date of the processed, prepared, stored raw materials/products

In case of storage in subcontract please specify the operation in the “company description” - which GMO-free products are stored in the storage contracted out (loose, packaged) and what else is stored there. If only packaged/sealed GMO-free products are stored, please state this clearly to ensure a proper risk assessment can be made.

The accompanying documents (invoices, delivery notes) and, if existing, the labels for exclusively concerned GMO-free- -products/services must contain a "GMO-free " note with the addition of "inspected by agroVet GmbH".

agroVet GmbH, the inspection body of the customer, has the right to inspect compliance with the requirements mentioned above at the subcontractor during an inspection. The subcontractor undertakes to keep the records and to make them available upon an inspection conducted by agroVet GmbH.

Requirements for the customer:

The following records must be kept by the customer:

- Origin, date, type, quantity and status (conventional product, GMO-free certified products, organic products) of agricultural raw materials/ingredients, processing aids and additives delivered by the customer to the subcontractor
- Date, type and quantity of the finished GMO-free- -products
- recipe Labels

The customer is liable for any irregularities or deficiencies - in that case, sanctions in accordance with the agroVet GmbH sanction catalog must be imposed. The provisions of the inspection contract with agroVet GmbH apply mutatis mutandis.

The customer bears the costs for the inspection as well as for any additional inspections that are conducted due to irregularities.

In the processing of personal data, the contracting parties and agroVet GmbH undertake in the context of the contractual relationship to comply without exception with the Austrian Data Protection Act (DPA) and the General Data Protection Regulation (GDPR) as well as other data protection regulations in their valid versions.

Place, date	Signature customer	Signature subcontractor